Thank you for taking notes in this session! At the beginning of the session, the facilitator will ask participants what they hope to take away from the session – this information should written on a screen shared notes document for all to see; it can then be used to help the group get back on track if needed. The rest of the notes can be taken in any way that works for you (handwritten or typed), following the format below. Your notes will be used to develop technical assistance materials on this topic, and session participants will be involved in reviewing those materials, so detail is appreciated. We hope the session is interesting for you and provides greater insight into the challenges and solutions experienced by UCEDDs.

Discussion Notes

# **Topic:**

# **Notetaker:**

# **Facilitator:**

# **Participants:**

# **Background/Intro/Goals for discussion:**

# **Discussion and Examples:**

# **Strategies or Resources:**

# **Outstanding questions for follow up:**

# **Follow up for TA team:**